



**OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS
CUSTOM HOUSE LABORATORY, 5th FLOOR
CUSTOM HOUSE, PORT AREA
VISA KHAPATNAM – 530 035.**

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F.NO: 1/PUL /LAB/2017

DATE: 07-12-2017.

TENDER NO, 01/2017-18

NOTICE INVITING TENDER (NIT) FOR PURCHASE OF VIBRATORY DISC/ CUP MILL

(THROUGH e-PROCUREMENT)

Period during which the tender enquiry documents will be available on official websites www.cbec.gov.in , & www.eprocure.gov.in	From 07.12.2017 to 02.01.2018
Bidders can seek clarifications on tender document up to	14.12.2017 at 1500 Hrs.
Pre-bid Conference will be held on	18.12.2017 at 1500 Hrs.
Last date of submission of EMD & Tender fee	01.01.2018 at 1500 Hrs.
Closing date & time for online submission of Tenders	02.01.2018 at 1500 Hrs.
Time and date of opening of tenders	03.01.2018 at 1500 Hrs.
Place of receipt of EMD	CHEMICAL EXAMINER CUSTOM HOUSE LAB 5th FLOOR, PORT AREA VISA KHAPATNAM- 530 035
Place of opening of tenders	Online at www.eprocure.gov.in CUSTOM HOUSE PORT AREA VISA KHAPATNAM- 530 035

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SECTION - I
NOTICE INVITING TENDER THROUGH e-PROCUREMENT

Tender No.01/ 2017-18

Dated: 07.12.2017

- 1.1 For and on behalf of the President of India, Commissioner, Custom House, Port area, Visakhapatnam, Andhra Pradesh-530 035 invites e-tenders valid up to 180 days from the date of opening of tender, in two parts, namely, (1) Technical Bid and (2) Price Bid from bidders who meet the qualification criteria laid down in Section V for supply, installation and commissioning of 1 (one) unit of **VIBRATORY DISC/ CUP MILL (Pulveriser)** for use in analytical works of Customs House Laboratory, Visakhapatnam, A.P. The tender enquiry documents will be available on Official website (www.cbec.gov.in and www.vizagcustoms.gov.in) and on www.eprocure.gov.in from 05.12.2017 to 27.12.2017. The tenders can be submitted online up to 1500 hrs. on 27.12.2017. The tenders will be opened online at 1500 hrs. on 28.12.2017 at Office of the Principal Commissioner of Customs, Custom house, Port area, Visakhapatnam-530 035.
- 1.2 Interested Bidders may download the tender enquiry documents (TED) and submit their Tenders online at Central Public Procurement Portal website:
<https://eprocure.gov.in/eprocure/app>.
- 1.3 Earnest Money Deposit (EMD) of Rs 50,000 (Rupees fifty thousand only) in the form of Bank Guarantee / DD from a Scheduled Commercial bank in favour of "Pay and Accounts Officer, O/o the Principal Commissioner of Customs" payable at Visakhapatnam, must reach at the address given below by 26.12.2017 at 1500 hrs. Bidders, however, have to attach scanned copies of EMD along with the Technical bid of their e-tender.
- Chemical Examiner
Custom house, Port area,
5th Floor, Visakhapatnam-530 035.
- 1.4 In the event of any of the above mentioned dates being subsequently declared as a holiday / closed day for the Purchaser organisation, the tenders will be opened on the next working day at the appointed time.
- 1.5 Bidders should quote for full quantity of one type or more than one type of the tendered Equipment/ Instruments and the bids will be evaluated accordingly.
- 1.6 The following tenders will be treated as non-responsive and rejected, at the initial stage itself.
- a) Tenders received without Tender fee
b) Tenders received without EMD.
- 1.7 The undersigned reserves the right to withdraw, modify and/or cancel the tender without assigning any reasons whatsoever.

Sd/
Commissioner of Customs
For and on behalf of the President of India
Phone: 0891-2564552 Fax: 0891-2562613

SECTION - II

GENERAL INSTRUCTIONS TO BIDDERS (GIT)

2.1 Introduction

- 2.1.1 This section gives instructions to Bidders regarding preparation and submission of tenders and explains the mode and procedure to be adopted for receipt and opening, scrutiny and evaluation of tenders and subsequent placement of contract.
- 2.1.2 Failure to provide the required information and/or failure to comply with the instructions in these tender documents or give false/incorrect information may result in rejection of its tender.

2.2 Language of tender

The tender and all subsequent correspondence shall be in English. If any literature submitted by the Bidders is any other language, an authenticated English translation thereof should also be submitted and in such a case, the English translation shall be considered for interpretation of the tender.

2.3 Eligible Bidders

- 2.3.1 Only Bidders who fulfil the qualification criteria specified in Section V are eligible to apply.
- 2.3.2 Details of the goods and services to be supplied, terms, conditions and procedure for tendering, tender evaluation, placement of contract, the applicable contract terms and, also, the standard formats to be used for this purpose are incorporated in the above- mentioned documents. Bidders are expected to examine all these details before submitting their tenders.

2.4 Documents Comprising the Tender

- 2.4.1 The Tender shall be submitted online in two Parts, First part will contain Technical Bid and second part will contain Price Bid.
- 2.4.2 Technical Bid i.e. first part, shall, *inter alia*, contain the following:
- a) Scanned copy of Earnest money furnished in accordance with clause 2.7.1 of Section II or, documentary evidence as per clause 2.7.1 of Section II for claiming exemption from payment of earnest money.
 - b) Tender Form as per Form-1 of Section VII.
 - c) Documentary evidence, establishing that the bidder is eligible to submit the tender and, also, qualified to perform the contract if it's tender is accepted. The documentary evidence needed to establish the bidders qualifications shall be:
 - (i) In case the bidder offers to supply goods, which are manufactured by some other firm, the bidder has been duly authorised by the goods manufacturer to quote for and supply the goods to the Purchaser. The bidder shall submit the manufacturer's authorization letter.
 - (ii) The bidder has the required financial, technical, production and maintenance capability necessary to perform the contract and, further, it meets the qualification criteria incorporated in the Section V in this documents.
 - d) Documents and relevant details to establish that the goods and the allied services to be supplied by the bidder conform to the requirement of the tender documents. These include documents such as technical data, literature, drawings, etc.

- e) Documentary proof to show that the bidder has supplied the number of quoted instruments during the past three years to government offices / Institutes in India
- f) Performance certificates for the offered equipment/ instruments from the existing users in India.
- g) An undertaking to the effect that the Price bid does not contain any conditions whatsoever of the price demanded for sale.
- h) Price bid shall be as per proforma given in Section VI of the Tender document. **It shall be ensured that Price bid is only submitted online.**

2.4.3 Indication of the bid price in the Technical bid directly or indirectly will render the entire bid invalid.

2.4.4 A tender, who does not fulfil any of the above requirements and/or gives evasive information / reply against any such requirement, shall be liable to be ignored and rejected.

2.5 Tender currencies

Equipment / Instrument price may be quoted in Indian rupees only. The prices should be quoted both in figures and in words, in such a way that interpolation is not possible.

2.6 Price of Instrument

2.6.1 The total price shall also include the cost of installation & commissioning, insurance, inspection & survey charges, test and trials, delivery, training, services of manufacturer's for two years warranty period. CCAMC for five years after two yrs Warranty period should be given separately.

2.6.2 If Purchaser is required by Indian Law to deduct or withhold any other taxes or other amounts, the gross amount payable by Purchaser shall be paid after making such deductions or other withholdings. Necessary certificate for the deductions so made will be issued by the Purchaser.

2.6.3 The Total Price shall not be subjected to any adjustment in respect of rise or fall in the cost of labour, materials, currency rate variation, devaluation or any other matter having implication on the cost of the execution of the Contract and adjustments for subsequent legislation, statute, ordinance, decree, law, regulation that may occur in the country in which the equipment/ instrument is being manufactured.

2.6.4 Further, during the period of delivery systems, in case the supplier delivers equipment/ instrument having same quoted model at less price to any other party (price being the sole consideration in the supply), the contract price will be deemed to have been reduced by the difference between the price offered to the Purchaser and the other party. Any difference in the terms of supply shall be duly accounted in the process.

2.6.5 Centralised Comprehensive Annual Maintenance charges for post-warranty maintenance shall include the cost of spare parts / consumable that will be required to be replaced, inclusive of taxes and duties on such spare parts/ consumables. Service tax/ education cess on the contract charges shall be mentioned separately. Only service tax/ education cess will be reimbursed as per actual.

2.6.6 No advance payment shall be made. Payment in full will be made after successful installation & commissioning of the equipment.

2.6.7 In case the Instrument is not attended to in respect to any defect developing during the warranty period and made non-functional, 10% Performance warranty security deposit shall be forfeited.

2.7 Earnest Money Deposit (EMD)

2.7.1 The earnest money is required to protect the Purchaser against the Tenderer's withdrawing or altering its bid during the validity period. Hence EMD amount must accompany with the tender. EMD is required to be submitted. Scanned copy of EMD is required to be uploaded along with Technical bid. Bidder, who are currently registered and also will continue to remain registered during the tender validity period with Directorate General of Supplies and Disposal or with National Small

Industries Corporation (NSIC), New Delhi are exempted from payment of Earnest money. In case the Bidder falls in these categories, they should furnish certified copy of their registration with these agencies, clearly specifying the details of items for which they are registered.

- 2.7.2 The earnest money shall be furnished in the form of Bank Guarantee as per format given in Form-2 of Section VII of this document.
- 2.7.3 The earnest money shall be valid for a period of 45 days beyond the validity period of the tender.
- 2.7.4 Unsuccessful bidder's earnest money will be returned, without any interest, to them not later than 45 days after the expiry of the tender validity period. Successful bidder's earnest money will be returned without any interest, after receipt of performance security from that bidder.
- 2.7.5 Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender. The successful bidder's earnest money will be forfeited if it fails to furnish the required performance security within the specified period.

2.8 Tender Validity

The tender shall remain valid for acceptance for a period of 180 days (one hundred eighty days) from the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as non-responsive and liable to be rejected.

2.9 Instructions on e-tendering

- 2.9.1 Tender documents may be downloaded from Central Public Procurement Portal (CPPP) website: <https://www.eprocure.gov.in>.
- 2.9.2 Tender Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
- 2.9.3 Bidders are advised to follow the instructions provided in the “ *Instructions to the Bidders/Contractors for the e-submission of the bids online through the Central Public Procurement Portal for procurement at <https://eprocure.gov.in/eprocure/app>*”.
- 2.9.4 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
- 2.9.5 The Bidder shall submit his technical bid as per the Tender form (Form-1 of Section VII) along with all necessary enclosures.
- 2.9.6 The technical bid should not indicate the bid price directly or indirectly. If it is so indicated, the entire bid will be invalid.
- 2.9.7 The bidder shall submit his Price Bid strictly as per the Price Schedule given in Section VI.

2.10 Alteration and Withdrawal of Tender

- 2.10.1 The bidder, after submitting its tender, is permitted to alter / modify its tender so long as such alterations / modifications are done within the deadline for online submission of tenders. Any alteration/ modification in the tender thereafter are not permitted.
- 2.10.2 No tender can be withdrawn after the deadline for online submission of tender and before expiry of the tender validity period. If a bidder withdraws the tender during this period, it will result in forfeiture of the earnest money furnished by the bidder in its tender.

2.11 Opening of e-Tenders

- 2.11.1 The Purchaser will open on-line the Technical bids at 1500 hours on 27.12.2017. In case the specified date of tender opening falls on / is subsequently declared a holiday or closed day for the Purchaser, the tenders will be opened at the appointed time and place on the next working day.
- 2.11.2 Physical presence of the bidder at the time of opening of tender will not be essential in the e-tendering process. At the appointed time, the bid openers would open the bids online and the details of technical bids offered by the bidders would be known to all on the CPP Portal.
- 2.11.3 The first part, i.e. technical bids will be opened initially. These bids will be scrutinized and evaluated

with reference to parameters prescribed in the tender document. If the details/data given in the technical bids are found in conformity with the technical specifications prescribed in Annexure-II, the second part, i.e. price bids of shall be opened and evaluated. All Bidders whose technical proposals have been found acceptable will be informed about the time and date the opening of the Price Bids.

2.12 Basic Principle

- 2.12.1 The Purchaser reserves the right to have the financial and other data / credentials claimed by the bidder verified independently, if necessary by a third party. If the data/ credentials furnished are found to be incorrect, the Purchaser will reject the particular Tender summarily. The Purchaser also reserves the right to reject any Tender submitted by a party if it comes to know *suo motu* of any adverse reports on the financial condition or credentials of the bidder.
- 2.12.2. The technical bids will be evaluated by the Tender Evaluation Committee (TEC) to assess the following:
- a) Does the tender conform to all the Instructions to Bidders?
 - b) Are the goods and services offered as per the Schedule of Requirements and Technical Specifications?
 - c) Is the proposed set-up for warranty and post-warranty maintenance satisfactory?

2.13 Purchaser's Right to accept any Tender and to reject any or All Tenders

The Purchaser reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of supply order, without incurring any liability, whatsoever to the affected bidder or bidders.

2.14 Cost Details

After determining at the technical evaluation stage that the equipment/ instruments offered are in conformity with the requirement and the offer of the Bidder is found technically suitable; price bids of the Bidders, whose technical bids are accepted, shall only be opened.

2.15 Notification of Award

Before expiry of the tender validity period, the Purchaser will notify the successful bidder online as well as in writing, by registered / speed post or by fax. The successful bidder must furnish to the Purchaser the performance security within Fifteen (15) days from the date of the notification in Form-3 of Section VII (details of the performance security are in clause 3.2 of Section III).

2.16 CCAMC Details

There shall be a separate contract for maintenance of the system for the post warranty period. The post warranty maintenance requirements are outlined in Section IV which will form the basis for issue of CCAMC.

2.17 Non-Receipt of Performance Security and Contract by the Purchaser

If the successful bidder fails to provide performance security within the specified time or fails to sign the contract, his EMD will be forfeited and further actions as deemed necessary by the Purchaser will be taken against him.

2.18 Process to be confidential

Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations concerning the award of Contract shall not be disclosed to Bidders or to any other person(s).

SECTION - III

GENERAL CONDITIONS (GC)

3.1 Application

The following General Conditions of Contract shall be applicable for this purchase.

3.2 Performance Security

Within fifteen days after the issue of notification of award by the Purchaser, the bidder, shall furnish performance security to the Purchaser for an amount equal to ten percent of the total value of the cost. This Security shall remain valid up to 90 days after the date of completion of all contractual obligations by the Supplier, including the expiry of warranty obligations and signing of CCAMC.

3.3 Terms of Delivery

Goods shall be delivered by the Supplier in accordance with the terms of delivery specified in the Section IV.

3.4 Transportation of Goods

The Supplier will arrange transportation of the ordered goods as per its own procedure.

3.5 Insurance

The Supplier shall, in his own interest, insure the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. The Supplier shall be responsible till the entire stores contracted for arrive in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier in its own name and not in the name of the Purchaser or its Consignee.

3.6 Services

The supplier shall provide services as detailed in the Schedule of requirements in Section IV.

3.7 Clearance / Receipt of Goods

The Supplier shall make his own arrangements for clearance of goods through customs and their receipt and onward despatch for the site of installation.

3.8 Warranty

If any defect is rectified or defective goods are replaced during the warranty period, the warranty for the rectified/replaced goods shall be extended to a further period of twenty four months from the date of completion of its repair / replacement and the systems starts functioning to the satisfaction of the Purchaser.

3.9 Payment

Payment will be made after installation and successful commissioning and smooth functioning of the instrument. No payment will be given in advance.

SECTION - IV
SCHEDULE OF REQUIREMENTS

4.1 Scope of Work

- i) Supply of 1 unit of **VIBRATORY DISC/ CUP MILL** (Pulveriser) (with essential accessories, spares, consumables, etc.), including site works (related to installation, as required), and installation & commissioning;
- ii) Obtaining regulatory/statutory clearances, as necessary, and Training of staff of User
- iii) Maintenance during warranty period of 2 (two) years including supply of spare parts and consumables;
- iv) Centralised Comprehensive Annual Maintenance Contract (hereinafter referred to as CCAMC), for a period of 5 (five) years after completion of warranty period of two years; and
- v) Product Support for ten years after expiry of warranty period and provide upgrades from time to time.

4.2 Delivery Schedule

Equipment/ Instrument should be supplied, installed and commissioned within 2 (two) months from the date of award of order.

4.3 Terms of Delivery

- 4.3.1 Any loss or damage to the equipment due to mishandling, transportation, till such time the equipment is delivered at the site shall be to bidder's account. The bidder shall be responsible for preferring of all claims and make good for the damage of loss by way of repairs and/or replacement of the portion of equipment damaged or lost.
- 4.3.2 Upkeep of the Equipment/ Instrument till the time of their commissioning and delivery shall be the responsibility of the bidder. No extra cost for upkeep of machine shall be payable to the supplier if the installation & commissioning of the machine at particular destination(s) is delayed for reasons not attributable to the Govt.
- 4.3.3 The successful bidder shall be responsible at their own of the following: -
 - i) Sound packing of the items.
 - ii) Shipment of the items
 - iii) Insurance
 - iv) Custom clearance and handling of items at port of entry in India or in the place of Installation, if any.
 - v) Forwarding and transshipment of items up to the destination.
 - vi) Insurance for inland transportation and payment of duties.
 - vii) Receipt of equipment at the site.
 - viii) Installation & commissioning of equipment at the site. (This includes all requisite site works.)
 - ix) Maintenance of the equipment during the warranty period.
 - x) Comprehensive maintenance of the equipment during the post warranty period
 - xi) Software up-gradation

4.4 Locations for Commissioning

- 4.4.1 Locations for installation of Equipment/ Instrument in Custom House Laboratory, Custom House, Port area, 5th Floor, Visakhapatnam-530 035.

4.13 Training of Staff

Training is to be provided in the operation & general upkeep of the equipment/ instrument after installation & commissioning at the site. Training should also be imparted on sample grinding. Standard operating procedure (SOP) for the equipment/ instrument should be prepared and provided to the Purchaser's staff at site.

SECTION - V
QUALIFICATION CRITERIA

Bidders who can Bid

- 7.1 Only those who fulfil the following eligibility as well as the qualifications criteria can submit tenders.

ELIGIBILITY

- 7.2 To be eligible, the bidder should have not been banned or suspended from Government transactions due to any reason including corrupt and fraudulent practices.

QUALIFICATION

- 7.3 An authorised agency/representative nominated by the Manufacturer may also participate in the bid. Relevant documents indicating the bidder is an authorised agency/representative of the Manufacturer for bid submission shall be enclosed with tender bid.
- 7.4 The Bidder/ Manufacturer should have supplied minimum **5 numbers** of the **VIBRATORY DISC/ CUP MILL** quoted for, in the last three years.
- 7.5 The Bidder should submit compliance certificate of the same model from the Government Customers under taking / Government Research institutes.

SECTION – VI

PART - I : PRICE SCHEDULE

S. No.	Detail of Cost	Unit Price of Equipment/ Instrument	Quantity (No.)
1	Cost of Equipment/ Instruments (including insurance and freight) in INR		
2	Installation and Commissioning charges, if any (chargeable to Service Tax & applicable Cess) in Indian Rupee only		
3	Customs Duty		
4	Excise Duty/ GST		
5	Service Tax /GST		
6	Any other taxes		
7	Total Price of the Equipment / Instruments		
8	Grand Total: Unit Price x Quantity		

Commission of the agent, if any

Particulars	Amount (INR)
Supplier, in Indian Rupee only	

Year of AMC	Cost of CCAMC (A)	Service Tax (C)	Total
First Year (after warranty period of two years)			
Second Year			
Third Year			
Fourth Year			
Fifth Year			
Grand Total			

SECTION - VII

Form - 1

TENDER FORM

(The technical bid should be as per this form)

(NIT e-Tender No.01 /2017 dated 05.12.2017)

Please read the following INSTRUCTIONS carefully before filling up the form.

1. The bidder should obtain and/or download and carefully examine the above Tender Notice and all its tender enquiry documents (TED), including amendments, if any and unconditionally agree to all the terms and conditions indicated in the tender enquiry documents and subsequent amendments.
2. **The copy of the TED and amendments retained in the records of the Commissionerate will be deemed authentic in case of any dispute at any stage.**
3. The bidder should fill in all columns of this Tender Form and enclose supporting documents. The e-tendering process may permit replacement of shortfall documents, e.g., a document which is not legible but any additional documents cannot be submitted after the tenders are opened. Bidders should therefore submit whatever documents they wish, in support of their tender along with the tender itself.
4. The following tenders shall be ignored:
 - a) Tenders submitted by those who do not meet the qualification criteria;
 - b) Tenders sent by fax/telex/cable/email/post/personally delivered;
 - c) Tenders that do not meet the basic requirements;
 - d) Tenders which have any shortfall documents and the bidder does not make up the shortfall within the time specified by the Purchaser;
 - e) Tenders where, in the opinion of the Purchaser, there is an arithmetical inaccuracy in the price bid and the bidder does not agree with the Purchaser;
 - f) Incomplete tenders;
 - g) Tenders received without the EMD and processing fee.
5. Any tender may be rejected if:
 - a) The bid price is directly or indirectly indicated in the technical bid;
 - b) Bidder fails to provide required information or provide incorrect information or gives evasive reply to the Purchaser's queries or modify/improve the tender;
 - c) Bidder fails to comply with the instructions in the Tender Document;
 - d) The prices are not quoted in the manner indicated in the Tender Document;
 - e) Tender validity is for less than 180 days from the date of opening of tenders as indicated in the Tender Document;
 - f) On verification, the data/credentials furnished by the bidder are found to be incorrect or any adverse report on requisite qualification criteria has come to the knowledge of the Purchaser;
 - g) Bidder attempts to influence the Purchaser's decision during scrutiny, comparison and evaluation of tenders and award of contract;
 - h) Bidder is disqualified on the grounds of national security or public interest.
6. The Purchaser is not bound to accept the lowest or any tender that may be received against the above-referred tender enquiry.
7. The Purchaser may accept any tender at any time before the date of expiry of its validity indicated in the tender form or any date up to which its validity is further extended by the bidder.

Having carefully gone through the above instructions and the TED, we, M/s. _____, the bidder, agree to all the terms and conditions mentioned in them and hereby, make the following offer to supply goods and perform services as per the requirements.

Bidder

1. Name of the bidder _____
2. Address _____
3. Email _____
4. Phone _____ Fax _____
5. Income Tax Permanent Account Number (PAN): _____
6. Name and complete address of the Bidder's bankers _____
 - a) _____
 - b) _____
7. Name and designation of the person digitally signing and submitting the tender _____
8. Is the person digitally signing and submitting the tender authorised by the bidder? (Yes/No) *(Please enclose scanned copy of the Board's resolution authorising the person to submit the bids without which the tender will be rejected)*
9. Whether business dealings with the bidder currently stand suspended/ banned by any Ministry/ Department of Govt. of India or any State Govt. (Yes/No)

Qualification

10. Is the bidder a Manufacturer of the goods being offered? Yes/No
11. Is the bidder an authorised agency / representative duly nominated by the Manufacturer? (Yes/No) *(If yes, please enclose required documents as mentioned in qualification criteria)*
12. Turnover of the bidder during the past three years (in Rs. Crores)

2014-2015	_____
2015-2016	_____
2016-2017	_____
Average	_____

(Please enclose certified published annual reports. If the accounts are maintained in some other currency, please give the figures in that currency as well as its conversion at the exchange rate on the date of filling up this form. If the accounts are managed calendar year wise, please provide figures for 2014, 2015 and 2016.)

13. How many Equipment/ Instrument, being offered, has the bidder supplied during the past three years in Govt, or Undertakings or Research Institute ? _____ *(Please enclose documentary proof)*
14. How many similar Equipment/ Instrument has the bidder maintained under warranty/CCAMC during the past three years in India? _____ *(Please enclose documentary proof)*

Original Equipment Manufacturer (if different from the bidder)

15. Name of the OEM manufacturing the Equipment/ Instruments _____
16. Address of the OEM _____
17. Phone _____

18. Fax _____

19. Email _____

Manufacturing company (whether bidder or another Manufacturer)

20. Does the company manufacturing the offered Equipment/ Instrument have ISO certification for manufacturing such Equipment/ Instrument? _____ (Please enclose copy)

21. Does the company manufacturing the offered Equipment/ Instrument have ISO certification for servicing such Equipment/ Instrument? _____ (Please enclose copy)

Offer

22. The tender is valid up to _____

23. Make & Model Number of the Equipment/ Instrument offered _____

Technical documents to be enclosed

24. Clause-wise response/compliance to requirements specified in **Section-IV & Annexure-II** of Tender Document. You may furnish additional information/ clarifications, documents, etc., in support of your offer.

Warranty and post-warranty maintenance

25. Do you have your own set up in Vizag/ Hyderabad, to provide the maintenance during warranty period and after warranty period under CCAMC? (Yes/No)

26. If yes, please provide details (in 100 words) including experienced manpower & resources details and enclose relevant documents

27. If answer to question at 26 above is no, do you have any agreement with any other manufacturer or reputed agency to act as Maintenance contractor to provide maintenance during warranty and post warranty period? (Yes/No)

28. If yes, please provide details (in 100 words) and enclose a copy of the agreement, including previous experience and manpower details of the proposed agency in maintenance of similar type of equipment/ instruments.

Documents to be enclosed

29. Have you submitted the EMD? (Yes/No)

30. Have you enclosed the following documents? (Yes/No)

a. Scanned copy of the DD submitted in the Purchaser's office. (Yes/No)

b. Scanned copy of the Bank Guarantee of Earnest money deposit (EMD) (Yes/No)

c. Documentary evidence to show your eligibility, qualification and capability to provide the goods and services required as per this Tender Document including the establishment to carry out site works & services, installation & commissioning, maintenance and product support. (Yes/No)

d. Documents and relevant details to establish that the goods and the allied services offered conform to the requirement of the tender documents. (Yes/No)

e. Power of Attorney / Authorization letter by the Manufacturer to Indian company/ firm/ representative to represent the Manufacturer in India; (Yes/No)

f. Copies of documents defining constitution and legal status of the bidder; (Yes/No)

g. Documents indicating arrangements with the Manufacturer (in the event of a collaborator)

bidding); (Yes/No)

- i. Documents indicating the arrangements between the bidder and the Maintenance contractor, along with the details of experience & resources the Maintenance contractor possess ;(Yes/No)
- j. Copies of fax messages and letters, if any, sent to and received from the Purchaser during the Tender period;(Yes/No/ There are none)
- k. An undertaking to the effect that the Price bid does not contain any conditions whatsoever of the price demanded for sale. (Yes/No)
- l. Certified published annual reports showing the turnover and financial results. (Yes/No)
- m. Documents indicating the past supplies of the offered equipment / instruments. (Yes/No)
- n. Performance certificates for the offered equipment/ instruments from existing users in India.
- o. Any other documents/ technical literature that you consider necessary to strengthen your bid. (Yes/No/None required)

.....
(Signature with date)

.....
(Name and designation)

Duly authorised to sign tender for and on behalf of

Form - 2

BANK GUARANTEE FORM FOR EMD

The President of India
Acting through the Commissioner of Customs
Custom House, Port area,
Visakhapatnam-530 035.
Andhra Pradesh

Whereas (hereinafter called the “Bidder”) has submitted its quotation dated..... for the supply of (hereinafter called the “tender”) against the Purchaser’s tender enquiry No. Know all persons by these presents that we of (hereinafter called the “Bank”) having our registered office at are bound unto Commissioner, Custom house, Port area, Visakhapatnam-530 035 (hereinafter called the “Purchaser) in the sum of for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this..... day of 20.....

The conditions of this obligation are —

- (1) If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the Bidder having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) fails or refuses to furnish the performance security for the due performance of the contract or
 - b) fails or refuses to accept or execute the contract.

We hereby irrevocably and absolutely undertake to pay immediately the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty five days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

This guarantee will not be discharged due to change in the constitution of the bank or the Bidder.

.....
(Signature of the authorised officer of the Bank)

.....
Name and designation of the officer
.....

Seal, name & address of the Bank and address of the Branch

Form - 3

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

The President of India
Acting through Commissioner
Custom house, Port area,
Visakhapatnam-530 035

WHEREAS (name and address of the Supplier) (hereinafter called "the Supplier") has undertaken, in pursuance of contract no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the Supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with and due performance of the contract;

AND WHEREAS we have agreed to give the Supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Supplier, up to a total of (amount of the guarantee in words and figures), and we hereby irrevocably and absolutely undertake to pay you immediately, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

The Bank guarantee shall be interpreted in accordance with the laws of India.

The Guarantor Bank represents that this Bank Guarantee has been established in such form and with such content that is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

The Bank Guarantee shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank or the Supplier.

The Bank further undertakes not to revoke this Guarantee during its currency except with the previous express consent of the Purchaser in writing.

The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized and has full power to execute this Guarantee for an on behalf of the Bank.

This guarantee shall be valid up to and including the day of, 20.....

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

Form-4

MODEL CERTIFICATE OF INSTALLATION

F. No. _____ Dated _____

1. Reference Contract No. _____ date _____

2. It is certified that

- a) M/s _____ have delivered the system on _____
(date) _____ and completed Installation and Site Acceptance Test of EQUIPMENT /
INSTRUMENTS Model _____ Serial No. _____ to the satisfaction of the
Purchaser and user at the designated site
_____ (name of the site) on _____ (date).
- b) Records of SAT is annexed to this Certificate.
- c) Instruction manual has been received.

For Contractor

For Purchaser

Witness:

Witness:

Signature
Name
Designation
Address
Date

Signature
Name
Designation
Address
Date

FORM - 5
MODEL CERTIFICATE OF DELIVERY AND ACCEPTANCE

F. No. _____ Dated _____

1. Reference Contract No. _____ date
2. It is certified that
 - (a) M/s _____ have completed the delivery of the EQUIPMENT / INSTRUMENTS Model _____ Serial No. _____ on _____ (date) at designated site _____ (name of the site).
 - b) The process of handing / taking over of the aforesaid system, accessories and services specified in the Contract to the satisfaction of the Purchaser, has been completed on _____ (date).
 - c) The aforementioned EQUIPMENT / INSTRUMENTS worked satisfactorily during the trial period of 15 days starting w.e.f. _____ (date) to _____ (date).

For Supplier

For Purchaser

Witness:

Witness:

Signature
Name
Designation
Address
Date

Signature
Name
Designation
Address
Date

INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:
<https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Click here to Enrol” on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

- 3) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original EMD should be submitted to the Chemical Examiner, Custom House Laboratory, Custom House, Visakhapatnam, by **27-08-2017 at 15:00 hrs**. The details of the EMD physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) A standard price bid schedule format has been provided with the tender document to be filled by all the bidders. If the price bid file is found to be modified by the bidder, the bid will be rejected.
- 6) The serve time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

ANNEXURE-II

Technical Specifications for Vibratory Disc/cup Mill (Pulveriser)

Vibratory Cup/ Disk Mill for size reduction, mixing, trituration of medium-hard, hard, brittle, fibrous materials, specially for wide range of geological samples such as rock, ore, mineral, sediments, sand, soil, coal and coke, alloys.

1. Application: Size reduction, Mixing and Triturating.
2. Feed Material :Medium, Hard, Brittle, Fibrous
3. Grinding : Tungsten Carbide (WC)
4. Feed Size : $\leq 15\text{mm}$
5. Final Fineness : $\leq 20\mu\text{m}$
6. Batch Size/Feeding Quantity: 15-150 ml.
7. Speed setting : 700 min^{-1} to 1500 min^{-1}
8. Feeding : Batch wise
9. Control : Continuously adjustable
10. Nominal Motor Performance: 1.2 to 1.5 KW, working on 220-240 V.
11. Digital Time Setting : Hours/min/sec
12. Noise Level : 79 dB (A)
13. **The warranty should be for Two years at least from the date of installation of the instrument.**
14. Installation and Commissioning: The vendor is required to install and commission the unit at our Laboratory.

Name of the Equipment :

Name of the Manufacturer :

Make of the Equipment :

Model Number :

Country of Origin :

Place

Signature of the Authorized Person

Date

Designation

Seal
